

Friends of Camp Mather Monthly Meeting
Open Meeting Minutes
February 2, 2022

In attendance:

Midge Lingvai
Maria Balestrieri (Corresponding Secretary)
Mary Mottola (Treasurer)
Phil Enis
James Donaher
Bob Frantz
Joe Litehiser (President)
Brent Sleeper
Jim Brennan
Carolyn Abate (Recording Secretary)
Michele McMahon-Cost

Absent: none

Guests:

Neil Fahy
Toby Wiley
Mary Swanson
Tom Haggerty
Sydney Angel
Tom Graham
Christy Kennedy

Meeting called to order at 7:05 pm, quorum is confirmed.

Approval of January meeting minutes

Brent motions. Bob seconds. Motions carries.

Treasurer Report:

Store Account:

Opening January 1, 2022, balance: \$26,374.63
Received \$61.00
Expenditures: \$426.60
Ending balance as of January 31, 2022: \$26,009.03

FoCM account:

Opening January 1, 2022, balance: \$85,318.48
Received: \$3,897.00
Expenditures \$287.68
Ending balance as of January 31: \$88,927.80

Certificate of Deposit: \$20,542.23

Overall Totals: \$135.479.06

We received a PayPal donations report, Brent will forward it to Mary and Midge. Brent will need to transfer to the bank.

Maria motions to approve report. Bob seconds. Motion carries

Guest Intros:

Nancy Alegria –volunteer program

Neil Fahey – still planning the Camp Mather lending library

Christy Kennedy – interested in volunteering for events

Mary Swanson – volunteer naturalist

Tom Haggerty – naturalist

Rec and Park Update: Toby Wiley, Mather manager

- Went up last week – lots of snow
- A lot of maintenance needs to be done-first meeting with the staff of the **maintenance** yard on Monday. They will need to make repairs
- Tobey MOU (memorandum of understanding) for Friends of Camp Mather to make improvements on the store.
- He's working with Sydney Angel, Chef Christina to ensure that camp opens as smoothly as possible.
- Toby will get information to Bob confirming dates for FoCM pre-Camp work. (Action Item)

COMMITTEE REPORTS

Business: Midge

- The committee met twice this month. Met with Claudia and offered the position as store manager and she accepted.
- Claudia wants to make sure that everyone follows safety protocols.
- Maintenance can't make repairs – the main store entrance double doors need to be replaced and a retail service window facing the main deck before camp begin.
- With the MOU, FoCM should be able to take care of the repairs needed before the store opens for the summer.
- FoCM funded work on the doors and window would be considered a gift in kind to Park and Rec – we will need the MOU.
- Rec and Park has set aside four cabins by the dining hall for the staff, including store employees: Cabins 14, 16, 17, 18.

- Claudia would like to have Priest Cabin ready for her use by May 14.
- Claudia would like to open the store for Memorial Day weekend for foot traffic.
- Store will stock masks for people entering the store who don't have them. We will also have a sign saying Masks will be required.
- FoCM is hoping the retail service window will help limit foot traffic in the store.
- Volunteers to help clean the store on May 11.
- Midge will be contacting the maintenance person who helps repair equipment with the store (**Action Item**).

Community Outreach and Engagement: Carolyn/James

- We will not be holding the April meet and great event for lottery winners and the board, due to Covid.
- Fall Mather Celebration in October.
- We need the name of the Rec and Park contact to book the Lake Merced Boat House (**Action Item**)
- Committee will be getting documents to get things rolling for Celebration preparation.
- Midge will send summary of budget information for last four events in terms of what we spent and what we raised.

Operations: Phil

- Will hold a committee meeting on 2/9 to discuss the Naturalist Program. We need someone to help organize it.
- Reached out to Amy Tanner to see if she wants to be on the board – haven't heard back
- Have a full slate of volunteer leaders; just waiting on Rec and Park for final confirmation.
- Need to get a training on board, Mary Swanson will help with Naturalist handbook. Nancy Algeria will help with the handbook for volunteer coordinators.
- Raffle winners are all set.
- Bob will start compiling a to-do list for FoCM pre-Camp work (**Action Items**)
- Curtains replacement for some cabins may be one pre-Camp work item.

Digital Strategy: Brent

- We did not hold a meeting in January but will be scheduling a standing meeting.
- Eamon set up @campmather.org email address for all board members.
- Anyone with this address can access the FoCM Google Drive and subsequent docs.
- Brent will be creating folders in FoCM Google Drive for each of the committee leads (**Action Item**)
- If you are having trouble, Brent can help

- Outbound communications for the first Tuesday of every month and then as needed, possibly the third Tuesday of every month.
- Draft agenda board meetings be finalized by the Sunday prior to the regular first-Wednesday meeting.
- Web site and Facebook will be updated after Brent sends out his communication
- T-shirt contest – we’ve received one entry so-far.
- Brent will send out a reminder after Feb 14 about the t-shirt contest.
- Board will need to make a decision by the April meeting.
- Bios for board members (**Action items for Carolyn**)

New Business: Joe

- Responsibility and maintenance to the store seeks approval. Bylaws allow the Board to empanel an Executive Committee. Joe proposes an Executive Committee to act on behalf of the Board for authorization to enter in and complete negotiations with Park and Rec if decisions need to be made on a timeline between regular Board meetings.

Joe motions. Midge seconds. Motion carries.

Joe calls to end open session at 8:42pm.